

**Emerson Creek Pottery
& Tea Room**

Holiday Fair
November 15th-17th, 2012
Thursday Sneak Peek (6pm-9pm)
Friday (10am-4pm)
Saturday (10am – 4pm)

Vendor Application and Agreement

Vendor Name _____ Company Name _____

How should we list you in our program? _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email Address: _____

(Note: Applications will be sent via email for all shows, therefore, an email address is required if you wish to receive application for next year's shows)

Please Initial:

____ **YES, I need Electrical.** Electrical outlet requested for display purposes only. Please read Rules & Regulations regarding electrical.

____ I verify that I have created and have the right to display all of the work that I have applied to exhibit.

____ I have read and agree to the Rules and Regulations regarding participation in the Fall Fest.

____ I have enclosed my application, photos, payment, and self addressed stamped business size envelope.

____ I understand that the conduct of the sale in my assigned areas, as well as the security of those possessions brought to my assigned sale space is entirely my responsibility.

____ I understand the role of Emerson Creek Pottery and Tearoom is one of providing selling space.

____ I will not hold Emerson Creek Pottery and Tearoom or any employee or volunteers, thereof, responsible for loss or damage to my property or injury to myself or my employees/helpers. This includes dates for set-up, show time, remote parking, and dismantling of space.

Setup & Breakdown times for Holiday Fair 2012

Setup times:

Wednesday, November 14th
2pm - 7pm

Thursday, November 15th
7am - 10am
2pm – 5pm

Breakdown time:

Saturday, November 17th
After 4pm. Festival MUST BE over.
Everything MUST go with you.

Signature: _____ Date: _____

All checks should be made payable to: Emerson Creek Pottery.

Please complete and sign this form and return it with your photos, payment, and self-addressed stamped business sized envelope to:

**Emerson Creek Pottery/ FEST
5126 Stephens Road
Oswego, IL 60543**