

**Emerson Creek Pottery  
& Tea Room**

**Fall Fest**  
October 13th-14th, 2012  
Saturday (9am-4pm)  
Sunday (10am-4pm)

**Vendor Application and Agreement**

Vendor Name \_\_\_\_\_ Company Name \_\_\_\_\_

How should we list you in our program? \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**(Note: Applications will be sent via email for all shows, therefore, an email address is required if you wish to receive application for next year's shows)**

**Please Initial:**

\_\_\_\_ **YES, I need Electrical.** Electrical outlet requested for display purposes only. Please read Rules & Regulations regarding electrical.

\_\_\_\_ I verify that I have created and have the right to display all of the work that I have applied to exhibit.

\_\_\_\_ I have read and agree to the Rules and Regulations regarding participation in the Fall Fest.

\_\_\_\_ I have enclosed my application, photos, payment, and self addressed stamped business size envelope.

\_\_\_\_ I understand that the conduct of the sale in my assigned areas, as well as the security of those possessions brought to my assigned sale space is entirely my responsibility.

\_\_\_\_ I understand the role of Emerson Creek Pottery and Tearoom is one of providing selling space.

\_\_\_\_ I will not hold Emerson Creek Pottery and Tearoom or any employee or volunteers, thereof, responsible for loss or damage to my property or injury to myself or my employees/helpers. This includes dates for set-up, show time, remote parking, and dismantling of space.

**Setup & Breakdown times for Fall Fest 2012**

**Setup time:**  
Friday, October 12<sup>th</sup>  
7am – 10am  
2pm-7pm

**Breakdown time:**  
Sunday, October 14<sup>th</sup>  
After 4pm. Festival MUST BE over.  
Everything MUST go with you.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**All checks should be made payable to: Emerson Creek Pottery.**

**Please complete and sign this form and return it with your photos, payment, and self-addressed stamped business sized envelope to:**

**Emerson Creek Pottery/ FEST  
5126 Stephens Road  
Oswego, IL 60543**